



# **Hillcrest School**

## **2011-2012**

Technology/ Internet Usage Agreement

### **Acceptable Use Policy**

*All students must have an AUP on file. Please sign and return as soon as possible. Thank you.*

**2011-2012**  
**HILLCREST SCHOOL TECHNOLOGY/ INTERNET USAGE AGREEMENT**  
**ACCEPTABLE USE POLICY**

*Internet access is available to students, teachers, and employees in the Hillcrest School. We are pleased to offer this resource and believe it provides vast, diverse, and unique opportunities. Our goal in providing current technologies to students, parents, teachers, and employees of Hillcrest School is to insure the educational value of technology resources. Technology users need to be aware that the intentional inappropriate use of school resources, in any location, will result in consequences which may include reprimand, exclusion from technology assets, loss of network privileges, suspension, and/or expulsion. Use of the Hillcrest technology is a privilege and may be revoked by the school at any time and for any valid reason. Hillcrest reserves the right to inspect and/or remove files, limit or deny access, and refer the User for further disciplinary action.*

**1. Acceptable Use-** The purpose of our network, which is the backbone network to the internet, is to support research and for education in and among academic institutions in the United States by providing access to resources and providing opportunities for collaborative work. The use of technology resources must be for education or research purposes and consistent with the educational objectives of Hillcrest School. We reserve all rights to any material stored in files that are generally accessible to others and will remove any material that Hillcrest School, at its sole discretion, finds to be unlawful, obscene, pornographic, abusive, non-educational, or otherwise objectionable. Users agree not to access, obtain, view, download, or otherwise gain access to such materials. Users may not transmit any material in violation of any federal, state, or municipal law, including copyrighted material, threatening or obscene material and information protected by trade secret. Users may not use technology resources for gaming, plagiarism, copyright infringement, commercial activities, and/or product advertisement.

**2. Use of Technology Resources Is a Privilege-** The use of the technology resources is a privilege, not a right, and inappropriate use can result in a cancellation or limitation of those privileges. Internet usage is only allowed under the supervision of a Hillcrest School staff member. The system administrators determine what is inappropriate use and reserve the right to remove files or limit or deny access, that determination being conclusive and final. The administration, faculty, and staff of Hillcrest School may also request the system operator to deny or limit specific user access to technology resources. Appropriate reasons for revoking privileges include, but are not limited to, the altering of configurations and programs on or through the computer system.

**3. Vandalism-** Vandalism will result in immediate consequences. These consequences will include, but are not limited to cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data and/or equipment. This includes, but is not limited to, the uploading or creation of computer viruses, installing unapproved software, and changing equipment configurations.

## **Computer/Internet Access Guidelines**

- All who wish access to the Internet must have an Acceptable Use Policy (AUP) on file with the Hillcrest School. For students, this policy must be signed and dated by both the student and parent/guardian. It is everyone's responsibility to know and abide by the provisions of the AUP.
- Students may not access the Internet unless there is a faculty/staff member present to supervise all activities.
- Files are not to be downloaded from the Internet without permission of the Hillcrest School Technology Coordinator.
- No one is to use the Hillcrest School e-mail or Internet e-mail to buy or sell items.
- Students are not to use any e-mail.
- Students are not to use floppy disk in a school computer unless it is scanned for virus.
- No one is to install games or play them from a floppy disk at anytime.
- No one is to knowingly and willingly damage, alter, or destroy any property of the Hillcrest School.

**2011-2012**

**ACCEPTABLE USE POLICY  
TECHNOLOGY/ INTERNET USAGE AGREEMENT**

I have read, understand, and agree to abide by this Technology/ Internet Use Agreement while at school. I further understand that any violation of this agreement may constitute a criminal offense and can result in my access privileges being revoked or limited, school disciplinary action, or appropriate legal action.

In consideration for the privileges of using the Hillcrest School computers, and in consideration for having access to information contained on the network, or by the network, I hereby release the Hillcrest School corporation and their board members from any and all claims of any nature arising from my use of the network.

**SIGN AND RETURN TO THE OFFICE**

Student's name (please print): \_\_\_\_\_ **ADVISORY** \_\_\_\_\_

Student's Signature: \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Parent Agreement for Students**

As the Students' (User) parent or legal guardian, I have read this policy and agree to all its' provisions. I accept responsibility for my child and his/her actions related to the use of Hillcrest School network, computer system and related hardware and software.

Signature of Parent of User, if a student \_\_\_\_\_

Parent's name (please print) \_\_\_\_\_ **DATE** \_\_\_\_\_

Only this page needs to be signed and returned to the school office before the student is allowed to use a computer, the network, or the Internet.

Filename: internet usage  
Directory: C:\Documents and Settings\Owner\My Documents\2011-2012\enrollment  
Template: C:\Documents and Settings\Owner\Application Data\Microsoft\Templates\NORMAL.DOT  
Title:  
Subject:  
Author: Carrie Herman  
Keywords:  
Comments:  
Creation Date: 8/2/2011 11:15:00 AM  
Change Number: 3  
Last Saved On: 8/2/2011 11:22:00 AM  
Last Saved By: Owner  
Total Editing Time: 7 Minutes  
Last Printed On: 8/3/2011 1:52:00 PM  
As of Last Complete Printing  
Number of Pages: 3  
Number of Words: 886 (approx.)  
Number of Characters: 5,052 (approx.)